



AUTHORISATION FOR DEDUCTION FROM WAGES

UNAUTHORISED USE OF COMPANY/CLIENT TELEPHONES, Electronic Devices or PDA's and the Provision of Non - Mandatory Training

Iauthorise **Quickbar Ltd** to deduct monies directly from my wages for any unauthorised, misuse or damage of Company Equipment or use of Client telephones and PDA's. *(This includes calls for personal use and chat lines)* or for any Non Mandatory Training I may agree to receive as detailed below.

Damages or Un-Authorised Use

SIGNED: _____

DATE: _____

PRINT NAME: _____

LOANS

I authorise **Quickbar Ltd** to deduct monies directly from my wages against any loans incurred and/ or travel loans issued by the company to enable my travel to and from work or for any other reason, e.g. advance on wages, personal loans, etc.

SIGNED: _____

DATE: _____

PRINT NAME: _____

Non – Mandatory Training

I authorise Quickbar Ltd to deduct monies directly from my wages against any Non – Mandatory Training that I acknowledge maybe in the benefit of the company and to my own career if I should leave the company –

- a. If I leave within 6 Months 80% of the costs of the Course shall be repaid to Quickbar Ltd inclusive of expenses such as Accommodation, travel etc.
- b. If I Leave within 12 Months – 50% of the costs of the Course shall be repaid to Quickbar Ltd
- c. If I leave within 18 months and worked within my contract, then **No Costs** shall be incurred
- d. Each Course and Expenses shall be itemised on Form **QB00.....**

SIGNED: _____

DATE: _____

PRINT NAME: _____